

## Admin and Rehearsal Support – paid work experience opportunity

### The Role

We are looking for someone to work with us, supporting a new production ‘*Siyanda, Protector of Plants*’, a walkabout performance at Kew Gardens. Using live music and puppetry, the piece will bring to life the story of the magnificent Temperate House (the world’s largest surviving Victorian glasshouse) and its precious plants. We are working with two casts who will be performing 4-5 shows a day for 9 days.

The role would involve 2 days in the Theatre-Rites’ office and then support during rehearsals and for the run. You will support the two casts to set up the show in the morning, pack it away at the end of the day, and also re-set the show with the cast at the beginning of each new show, throughout the day. This might involve putting props in the right place and helping to ensure the performers are ready at the start of each show.

This is a paid work experience placement and we are specifically looking to offer this opportunity to:

- a young person (over 21) who would benefit from the experience of working with a professional theatre company OR
- somebody of any age (over 21) looking to change their career.

An ideal candidate would be someone who hasn’t studied at university but is interested in a career in stage management, technical theatre or arts administration.

We are very happy to work with someone with little or no professional experience, we’d just need to be confident that you would turn up on time each day, be ready to get stuck in, and be an exemplary and enthusiastic representative of the company.

### Dates

You’d need to be available for 14 days between 8<sup>th</sup> and 28<sup>th</sup> October 2018 (see below). The fee is £100 per day (total £1400).

Days worked	Date	Where
1	One day in office during week of 8 <sup>th</sup> Oct	Office
2	One day in rehearsal during week of 8 <sup>th</sup> Oct	Rehearsal room
3	Mon 15 <sup>th</sup> or Tues 16 <sup>th</sup> – one day in office	Office
4	Wed 17 <sup>th</sup> Oct	Rehearsal room
5	Thurs 18 <sup>th</sup> Oct	Rehearsal on site
6	Fri 19 <sup>th</sup> Oct	Rehearsal on site
7	Sat 20 <sup>th</sup> Oct	Shows at Kew
8	Sun 21 <sup>st</sup> Oct	Shows at Kew
	Mon 22 <sup>nd</sup> Oct	DAY OFF
9	Tues 23 <sup>rd</sup> Oct	Shows at Kew
10	Wed 24 <sup>th</sup> Oct	Shows at Kew
11	Thurs 25 <sup>th</sup> Oct	Shows at Kew
12	Fri 26 <sup>th</sup> Oct	Shows at Kew
13	Sat 27 <sup>th</sup> Oct	Shows at Kew
14	Sun 28 <sup>th</sup> Oct	Shows at Kew

## Application process

Please send the following via email to [cv@theatre-rites.co.uk](mailto:cv@theatre-rites.co.uk):

- Your CV (maximum 2 pages)
- A short personal statement (maximum 350 words)
- A filled in equal opportunities form (download [here](#))

Deadline for applications is **10am on Friday 21<sup>st</sup> September.**

Interviews will take place on **Friday 28<sup>th</sup> September.**

## About Theatre-Rites

Award-winning company Theatre-Rites is a field leader in the creation of experimental theatre for children.

Acclaimed nationally and internationally, our touring productions and site responsive works stir the imagination and stimulate thought. We specifically promote understanding and enjoyment of 'object-led' theatre and celebrate the power of visuals, puppetry and animation by working in genuine collaboration with designers, visual artists, film-makers, puppeteers, musicians, composers, actors and dancers.

Directed by Artistic Director Sue Buckmaster, our work tours nationally and internationally and includes small intimate experiences, as well as large immersive productions. Commissioners have included Sadler's Wells, Lyric Hammersmith and the Young Vic in the UK and Vienna, theater der welt and Salzburg Festivals in Europe.

Theatre-Rites is a registered charity and an Arts Council National Portfolio Organisation.

[www.theatre-rites.co.uk](http://www.theatre-rites.co.uk)

